

Audit Finance Committee Meeting Minutes

December 2, 2015

Committee Members:

Present: Mark Barry, Mark Earl, Joelle Neri

Absent: Ken Minter, Lex Smith

Quorum Present? Yes

Others Present:

PHWB Staff – Jerome Salatino, Dianne Weiss

Proceedings:

Meeting called to order at 9.15 a.m. by Mark Barry.

Action Item 1 – Review and approve minutes of Aug. 20, 2015 meeting

Mark asked the Committee members to review the minutes from the previous meeting for any corrections or comments. With no corrections or comments, a motion was made to accept the minutes of the meeting.

MOTION made by Mark Earl and seconded by Joelle Neri to approve the minutes of the Aug. 20, 2015 meeting. Motion carried.

Action Item 2 – Planning Budget FY 2015-2016 Modification #2

Modification #2 to the Planning Budget FY 2015-2016 was presented for the Committee's review and approval. Funding and other adjustments that occurred after Mod #1 were highlighted for the Committee's consideration.

MOTION made by Mark Earl and seconded by Joelle Neri to approve Budget Modification #2. Motion carried.

Action Item 3 – Revision of Procurement Policies and Procedures

Revisions were made to the Procurement Policies and Procedures in accordance with 2 CFR Part 200. Committee members reviewed the proposed changes and approved.

MOTION made by Mark Earl and seconded by Joelle Neri to approve the revisions to the Procurement Policies and Procedures. Motion carried.

Information Item 1 – Financial Summary Report FYE Sept. 30, 2015

Dianne reviewed the Financial Summary Report highlighting changes since previous report.

With no further business to discuss and no public comments, the meeting adjourned.

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