

Executive Committee Meeting Minutes

November 7, 2019 – 10.00 a.m.

Committee Members

Present: Mark Barry, Mark Earl, Lorri Kindberg, Lex Smith

Absent: David Lambert

Quorum Present: Yes

Others Present:

PHWB Staff: Brenda Gause, Heather Harter, Theresa Miner, Jerome Salatino,

Pasco County Office of Economic Growth – Steve Smith

Proceedings:

Meeting called to order at 9.59 a.m. by Lorri Kindberg, Vice Chair

Welcome and call to order Lorri Kindberg, Vice Chair

Public Comments

No public comments were received.

Action Item 1 – Approval of Minutes from October 10, 2019 Meeting

David Lambert asked the Committee members to review the minutes from October 10, 2019 meeting for any corrections or comments. Hearing none, a motion was made to accept the minutes of the meeting.

MOTION made by Mark Earl and seconded by Mark Barry to approve the minutes. Motion carried.

Action Item 2 – Decrease ITA Amount for PY 19-20

The Committee reviewed the request to decrease the Individual Training Amount to \$5,000 for the 2019-2020 program year with an option to recommend a higher limit on a case by case basis.

MOTION made by Lex Smith and seconded by Mark Barry to approve the decrease as recommended, with flexibility. Motion carried.

Information Item 1 – Audit Update

Theresa Minor provided the Committee with an update of the most recent audit conducted by Powell & Jones. Final report will be provided at the December Board Meeting.



Information Item 2 – Monitoring Update

Theresa Miner informed the Committee of the upcoming financial and programmatic monitoring scheduled for the following week.

Information Item 3 – Budget Update

Theresa Miner informed the Committee of minor budget changes to allow for additional program enrollments and upgrades to the New Port Richey office.

Board Member Comments

No Board Member comments were made.

Board Chair Comments

No Board Chair comments were made.

With no further business to discuss, the meeting adjourned.

