

**Board Meeting Minutes
October 25, 2018**

Board Members:

Present: Stephanie Adams, Rob Aguis, Mark Earl, Mathew Kline, Dave Lambert, Nils Lenz, Cem Maier, Lex Smith, Charles Snider, Todd Vega

Absent: Mark Barry, Timothy Beard, Dana Cutlip, John Howell, Lorri Kindberg, Ken Minter, Joelle Neri, Bill Woodard

Quorum Present? Yes

Others Present:

PHWB Staff – Brenda Gause, Dave Hamilton, Heather Harter, Theresa Miner, Ken Russ, Jerome Salatino, Jessica Weightman

DEO – Michelle Jones

NCPEP – Tracie Entler

Eckerd Youth Services – Brian Conard

CTS – Tim Fiandola

Proceedings:

With two recent appointments to the board, the meeting began with board and staff member introductions.

Due to an absence of a quorum, David Lambert asked Brian Conard to begin with the Phoenix Rising Program Presentation, listed under information item 5.

Information Item 5 – Phoenix Rising Program Presentation

Brian Conard discussed the services, partnerships and opportunities available to young adults through the Phoenix Rising program provided by Eckerd Connects.

Having established a quorum, David Lambert proceeded with the regularly scheduled agenda.

The meeting was called to order at 3.23 p.m. by Chair, David Lambert.

Public Comments

No public comments were received.



Consent Item – Executive Committee Meeting Materials August 23, 2018

The item on the Consent Agenda was presented to the Board as information and required no action.

Action Item 1 – Approval of Minutes from June 21, 2018 Meeting

The Board reviewed the minutes from the June 21, 2018 meeting. With no comments or corrections, a motion was made to approve the minutes.

MOTION was made by Lex Smith and seconded by Mark Earl to approve the minutes. Motion carried.

Action Item 2 – Approval of Additional Training Providers

The Board reviewed the request to add two additional training providers to the PHWB's provider list. The additional training providers are New Horizons Computer Learning Center and ATA Career Institute.

MOTION was made by Lex Smith and seconded by Mark Earl to approve the additional providers. Rob Aguis abstained. Motion carried.

Action Item 3 – Request to Use Additional Corporate Funds

A request to use additional corporate funds was presented to the Board for approval. The additional \$50,000 will allow PHWB to provide support services for the Workforce Re-entry customers.

MOTION was made by Mathew Kline and seconded by Todd Vega to approve the request. Motion carried.

Action Item 4 – Request to Increase ITA Amount

The Board reviewed the request to increase the limit of the Individual Training Account (ITA) amount to \$7,500. The increase will provide customers with additional funds to cover the training costs.

MOTION was made by Lex Smith and seconded by Mark Earl to approve the request. Motion carried.

Information Item 1 – Budget Update

Theresa Miner presented the Board with an updated budget for FY 2018-2019.

Information Item 2 – Monthly Management Report September 2018

Jerome Salatino explained the structure and performance of the Monthly Management Report to the Board.



Information Item 3 – Non-Custodial Parent Employment Program Information

Jerome Salatino presented the Board with an update on the status of the Non-Custodial Parent Employment Program.

Information Item 4 – Workforce Re-entry Program

Jerome Salatino provided the Board with an update on the Workforce Re-entry Program.

Board Member Comments

No Board Member comments were made.

Board Chair Comments

The following action item was not listed on the original agenda but was brought up for consideration prior to the meeting by Jerome Salatino.

Action Item 5 - Request to Distribute Award Funds to Staff

Recognized by the federal government, PHWB received a Top Performer award for Program Year 2017-18. The Board reviewed the request to distribute the funds to PHWB employees at a 5% basis.

MOTION was made by Todd Vega and seconded by Lex Smith to approve the request. Motion carried.

With no further business to discuss, the meeting adjourned.

