

**Board Meeting Minutes  
June 16, 2016**

**Board Members:**

*Present:* Rob Aguis, Mark Barry, Timothy Beard, Sondra Cranford, Dana Cutlip, Mark Earl, John Howell, Patricia Keelean, Lorri Kindberg, Nils Lenz, Cem Maier, Joelle Neri, Matthew Peters, Lex Smith, Charles Snider, James “JT” Thomas, Seth Weightman

*Absent:* Charles Barresi, Ken Minter, David Lambert, Tim Reed, Todd Vega, Bill Woodard

**Quorum Present? Yes**

**Others Present:**

PHWB Staff – Jerome Salatino, Brenda Gause, Ken Russ, Dianne Weiss

Kathryn Starkey, Pasco County Commissioner

Ron Goss, Eckerd Youth Services

**Proceedings:**

*Meeting called to order at 3.02 p.m. by Chair, Mark Earl.*

**Action Item 1 – Approve minutes from March 17, 2016 meeting**

The Board reviewed the minutes from the March 17, 2016 meeting. With no comments or corrections, a motion was made to approve the minutes.

MOTION was made by Mark Barry and seconded by Lex Smith to approve the minutes. Motion carried.

**Action Item 2 – Planning Budget FY 2016-2017**

The Planning Budget FY 2016-2017 was reviewed with the Board by Dianne Weiss.

MOTION to approve the budget was made by Lex Smith and seconded by Rob Aguis. Motion carried.

**Action Item 3 – Resolution to Establish Services to Individuals with Disabilities Committee**

A resolution to establish a committee for Services to Individuals with Disabilities was presented to the Board for review. This committee would bring together other partner agencies and assist with operational and other issues relevant to serving this population.

MOTION was made to approve the resolution by Mark Barry and seconded by Joelle Neri. Motion carried.

**Action Item 4 – Resolution to Establish Youth Committee**

A resolution to establish a committee to assist in serving the Youth of the Pasco-Hernando region was presented to the Board. This committee would work toward bringing together representatives of organizations who have been successful in serving youth and young adults.

MOTION was made to approve the resolution by Rob Aguis and seconded by Lex Smith. Motion carried.

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**Action Item 5 – Meeting Schedule**

A proposed meeting schedule for 2016-2017 was presented for Board approval.

MOTION was made by Lex Smith and seconded by John Howell to approve the 2016-2017 meeting schedule. Motion carried.

**Action Item 6 – Officers, Committee Chairs, and Executive Committee**

A review of the Officers, Committee Chairs and Executive Committee was presented to the Board. Two new committee chairs were appointed for the 2016-2017 program year: Sondra Cranford, One-Stop Governance Committee and Seth Weightman, Youth Committee. The new appointments will take effect July 1, 2016.

MOTION was made to approve the officers, committee chairs and executive committee for 2016-2017 by John Howell and seconded by Joelle Neri.

**Action Item 7 – Approval to Issue Request for Proposal**

The current contract for marketing employment of individuals with disabilities will expire June 30, 2016. A recommendation was presented to the Board to approve issuance of a Request for Proposal to procure an agency/organization to develop outreach efforts for individuals with disabilities.

MOTION was made to approve the issuance of a Request for Proposal by Lex Smith and seconded by Joelle Neri. Mark Barry abstained. Motion carried.

**Action Item 8 – Incumbent Worker Training**

Incumbent Worker Training funds can be utilized at the local level without a waiver through the modification of the CareerSource Florida guidelines to ensure compliance with WIOA. PHWB is requesting Board approval to begin a local IWT program to provide assistance to eligible company's for skills upgrade training to existing full time employees.

MOTION was made by James "JT" Thomas and seconded by Lex Smith to approve a local IWT program.

With no further business to conduct and no comments from the public, the meeting adjourned.

