

Executive Committee Meeting Minutes

February 27, 2018 – 9.30 a.m.

Committee Members

Present: Mark Barry, Mark Earl, Lorrie Kindbergh, Lex Smith

Absent: Dave Lambert and Seth Weightman

Quorum Present: Yes

Others Present:

PHWB Staff: Jerome Salatino, Theresa Miner

Proceedings:

Meeting called to order at 9.41 a.m. by Mark Earl, Chair

Welcome and call to order..... Mark Earl, Chair

Action Item 1 – Approve minutes from October 24, 2017 meeting

Mark Earl asked the Committee members to review the minutes from the October 24, 2017 for any corrections or comments. Hearing none, a motion was made to accept the minutes of the meetings.

MOTION made by Sondra Cranford and seconded by Mark Barry to approve the minutes. Motion carried.

Action Item 2 – Finance Policies to include Procurement

Committee members reviewed the recently revised finance and procurement policies which had been updated from the 2012 version to comply with changes to state and federal regulations as well as Uniform Guidance.

MOTION made by Mark Barry and seconded by Lex Smith. Motion carried.

Action Item 3 – Approval of Local Plan

Committee members reviewed the modification of the Local Workforce Development Plan to comply with Title I, Section 108, of the Workforce Innovation Opportunity Act. Key partners were integral in the preparation of this modification. Presented to and approved by the Board of County Commissioners.

MOTION made by Lex Smith and seconded by Mark Barry. Motion carried.





Discussion Item 1 – Budget Update

Committee members were given an update on the status of the budget. Expenditures to date were reviewed, as well as the format of such report as we move forward.

With no further business to discuss and no public comments, the meeting adjourned.

