

**Audit Finance Committee Meeting Minutes**

February 27, 2018 – 9.00 a.m.

**Committee Members**

**Present:** Mark Barry, Mark Earl, Joelle Neri, Lex Smith

**Absent:** Ken Minter

**Quorum Present:** Yes

**Others Present:**

PHWB Staff: Jerome Salatino, Theresa Miner

**Proceedings:**

Meeting called to order at 9.00 a.m. by Mark Barry, Chair

Welcome and call to order.....Mark Barry, Chair

**Action Item 1 – Approve minutes of Nov. 15 and July 11, 2017 meetings**

Mark Barry asked the Committee members to review the minutes from the November 15 and July 11, 2017 for any corrections or comments. Hearing none, a motion was made to accept the minutes of the meetings.

MOTION made by Mark Earl and seconded by Joelle Neri to approve the minutes. Motion carried.

**Action Item 2 – Finance Policies to include Procurement**

Committee members reviewed the recently revised finance and procurement policies which had been updated from the 2012 version to comply with changes to state and federal regulations as well as Uniform Guidance.

MOTION made by Joelle Neri and seconded by Mark Earl. Motion carried.

**Discussion Item 1 – Budget Update**

Committee members were given an update on the status of the budget. Expenditures to date were reviewed, as well as the format of such report as we move forward.

With no further business to discuss and no public comments, the meeting adjourned.

